

SCHOOL LOGO ST. AUGUSTINE'S COLLEGE KYABRAM

CRITERIA AND PROCESS FOR CONFERRING AWARDS AND CONGRATULATIONS

A. PAST STUDENTS AND FRIENDS AWARDS¹

B. PAST STUDENTS AND FRIENDS LETTERS OF CONGRATULATION

A. PAST STUDENTS AND FRIENDS AWARDS

➤ Past Students and Friends Service Award

Selection criteria: Open to Past Students and Friends who have consistently demonstrated:

- Outstanding volunteer service to St. Augustine's College, enhancing the affiliations with its past students and the broader community
- Significant contribution to the wellbeing of others through community and humanitarian service.

➤ Young Past Students and Friends Award

Selection criteria: Open to Past Students and Friends of St. Augustine's College aged 35 or under at the time of close of nominations, who display:

- Significant achievements in their field of endeavour; and
- Exceptional human values, which are an inspiration to others.

➤ Achievement Award

Selection criteria: Open to all Past Students and Friends who, over the course of a lifetime, have built an impeccable reputation based on:

- Exceptional contribution to their field of endeavour and the community; and
- Integrity and an impressive ability to inspire others to strive for excellence.

➤ Sporting Award Past Students and Friends

Selection criteria: Open to all Past Students and Friends who have consistently provided an:

- Exceptional contribution to their sport e.g. Playing at State level, Best and Fairest, Outstanding Committee member and
- An ability to demonstrate the principles of fairness, justice and inclusion in their sporting achievements

NOMINATIONS ARE DUE BY FRIDAY OF THE LAST BUSINESS WEEK IN NOVEMBER

AWARDS ARE PRESENTED AT THE AGM IN MARCH OF THE NEXT YEAR

THE FOUR AWARDS MAY NOT BE CONFERRED EACH YEAR; THEY WILL ONLY BE AWARDED WHEN SUITABLE CANDIDATES ARE PRESENTED

¹ Reference: Monash University Alumni Awards <http://www.monash.edu.au/alumni/news/awards/distinguished-alumni/retrieved> 13th September 2014

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AWARDS ARE DETERMINED BY THE FOLLOWING SUB-COMMITTEE:

- Three members of the Past Students and Friends
- The School Liaison Officer for the Past Students and Friends
- The Principal or a Delegate from the College
- The Co-ordinator of the Past Students and Friends

AWARD RECIPIENTS:

- Receive a certificate from the Association at the AGM
- Details of the awards and the recipients will be published in the Past Students and Friends Newsletter and on the College website

NOMINATION PROCESS

The details required are as follows:

- The nominee's personal and professional details;
- The nominator's personal and professional details;
- The nominator's reasons for nominating, consisting of a brief statement against each of the selection criteria (no more than 150 words per criteria)

Nominations must be **received by Friday in the last business week in November**

You will receive a confirmation message upon successful submission of your nomination.

Submitting this form does not automatically imply that the nominee will be selected for a Past Students and Friends Award. The information provided in this form will be handled in strict confidence, following St. Augustine's College's privacy regulations

For enquiries please contact:

The Liaison Officer, Past Students and Friends of St. Augustine's College Kyabram

B. PAST STUDENTS AND FRIENDS LETTERS OF CONGRATULATION

Letters of congratulation may be sent to Past Students whose achievements come to the attention of the Past Students and Friends Association. The decision to forward a message of congratulation will be determined by the Committee members at an ordinary meeting, or at an extraordinary meeting or by the Executive members of the Committee (Executive: President, Deputy President, Secretary, Treasurer).

The reasons for the Committee's decision will be recorded in the minutes of the meeting.

The messages will be sent by the Secretary of the Association.